

# We're open for Clearing

#belongatbu

Call us on  
**01202 966777**  
to discuss  
your future



Join us on Facebook:  
[www.bournemouth.ac.uk/ug-facebook](http://www.bournemouth.ac.uk/ug-facebook)



Subscribe to our student blog:  
[www.bournemouth.ac.uk/ug-blog](http://www.bournemouth.ac.uk/ug-blog)

Printed on FSC certified paper from sustainable forests.  
Alternative formats are available on request:  
[formats@bournemouth.ac.uk](mailto:formats@bournemouth.ac.uk)



# Clearing toolkit

Get prepared to find the  
perfect match this September

**BU and you  
a match made  
in clearing**

[www.bournemouth.ac.uk/clearing](http://www.bournemouth.ac.uk/clearing)

8396-06/17-SAM

## Your guide to Clearing

If you find yourself in Clearing, the most important thing is to not panic. It's easy to feel pressured into making a hasty decision, but remember you'll be spending at least three years studying for your degree, so make sure that the university and the course you have chosen are right for you.

### What is Clearing?

Clearing is organised by UCAS. It is the final part of the university admissions process and is the last opportunity for you to find a place at university if you want to start in September 2017.

### Who is Clearing for?

Clearing is for students who:

- Haven't got the grades they were expecting and have been unable to secure their first or second choice
- Want to make their first application to start university in September 2017
- Sent their application to UCAS after 30 June 2017.

### When is Clearing?

Universities will open their official Clearing Helplines on Thursday 17 August 2017. However, some universities welcome calls from students who receive their results before this in July.

**BU is open for early Clearing from 5 July 2017.**

### How do I find out which courses are in Clearing?

You will find the full lists of courses in Clearing:

- On individual university websites
- On the UCAS website
- In the national press.

### Think you might have done better than you expected?

You may be able to use the Adjustment process to change your university choice. Visit [www.bournemouth.ac.uk/adjustment](http://www.bournemouth.ac.uk/adjustment) for a helpful guide to the process.

### How can I find out if BU has courses in Clearing?

All the latest information will be available at [www.bournemouth.ac.uk/clearing](http://www.bournemouth.ac.uk/clearing). You can also register via the website for Clearing email updates from us.

### Are there any BU scholarships or bursaries available?

Yes, you can still be considered through our financial awards & support when you apply through Clearing.

 **£1,500 Academic Excellence Scholarship** when you achieve AAA (A-level) or triple Distinction (DDD), or equivalent\*.

 **Sports & Music Scholarships** are still available - apply now.

 **£3,000+ Bursaries** if you meet certain household income criteria\*. Student Carers & Care Leavers can receive bursaries too - see website for details.

### What are my BU accommodation options if I'm applying through Clearing?

University accommodation may be allocated, so it's worth asking when you call. There are often several alternative options, including private halls and shared houses. For BU accommodation options visit: [www.bournemouth.ac.uk/alternative-accommodation](http://www.bournemouth.ac.uk/alternative-accommodation)

## What to do on results day

If your grades are not what you were expecting and you haven't secured your first (firm) or second (insurance) choice, here's your step-by-step guide to what you need to do next.



### One

Visit your Track 'choices' screen on the UCAS website

[trackucas.com](http://trackucas.com)

If you're eligible for Clearing, an 'Add a Clearing choice' button will appear on your Track 'choices' page on UCAS. This is where you will also find your Clearing number. Use our 'Clearing checklist' on the following pages to make a note of the following:

- Your Clearing number
- Your UCAS Track number



### Two

Make a list of your qualifications and their UCAS Tariff points value

Have your BU Clearing toolkit to hand throughout the process.



### Three

Consider alternative institutions and courses – make a shortlist of courses you are interested in

You can find official Clearing course listings on the UCAS website, in the national press or on individual university websites. Make a note of the telephone number of the institution and the course you are interested in.



### Four

Get on the phone as early as possible – call your shortlist!

Universities want to talk to you about your grades, study and other achievements. So it's important that you call the university (not your friends or family).

- Ask about the course content, structure, assessment, placement opportunities and anything else that is important to you
- Listen to what they have to say, ask if it's possible to visit them so you can get a feel for the course and the university
- Remember – it's not just about them choosing you, it's about you choosing them!



### Five

Add your Clearing choice to your Track 'choices' page on UCAS

Once you've received a verbal Clearing offer, visit your Track 'choices' page on UCAS and click the 'Add a Clearing choice' button\*. You will then be able to enter the institution code and course details by the date the university gave you on the phone. This counts as you definitely accepting the offer.

\* Please visit the UCAS website for the dates when you can refer yourself.



### Six

Revisit the UCAS website to ensure your place has been confirmed

UCAS will let the university or college know that you have entered their details on Track. If the university or college accepts you, this will be displayed in the 'choices' section of Track. UCAS will also send you a letter to let you know your place is confirmed.

Note: If you are not accepted, the 'Add a Clearing choice' button in Track will be reactivated so that you can apply to another choice in Clearing.

### Already got your results?

Call us on  
01202 966777  
to discuss  
your options

## Your checklist

Use these pages to make a note of your personal information, your qualifications and contact details for any potential universities/course choices.

### All about me

Clearing number:

UCAS Track number:

Copy of personal statement (you may get asked to say a few words about yourself!)

Qualifications and points value:

**A-levels, BTECs, Access qualifications, any other post-16 studies**

You might be asked why your grades were different than you expected

**UCAS Tariff points value**

**GCSEs**



### University/College and course information



Uni or College name:

Uni or College tel no:

Institution code:

Uni or College email/web:

Course name:

Course code:

Reasons why I would like to study here:

Notes:

course content | structure | assessment | placement opportunities | other important stuff

## University/College and course information



Uni or College name:

Uni or College tel no:

Institution code:

Uni or College email/web:

Course name:

Course code:

Reasons why I would like to study here:

Notes:   
course content | structure | assessment | placement opportunities | other important stuff

## University/College and course information



Uni or College name:

Uni or College tel no:

Institution code:

Uni or College email/web:

Course name:

Course code:

Reasons why I would like to study here:

Notes:   
course content | structure | assessment | placement opportunities | other important stuff