

## BU Student Travel Advisory Document

<b>Essential Contacts and Advice</b>		Tick
Police, Fire, Ambulance	There are 3 emergency numbers used worldwide: <b>911, 999</b> or <b>112</b> (mainly in use in Europe) for any emergency requiring an ambulance, the fire brigade or the police.	
BU Travel Insurance	<b><u>Read the Insurance document carefully.</u></b> In the event of a medical incident contact Intana Global (see BU travel insurance): <b>+44 (0)20 7902 7405 (ref: UMAL/044)</b> In the event that you need to make a claim for any insurance you can download a claim form from <a href="http://www.umal.co.uk/travel-claimsforms.php">www.umal.co.uk/travel-claimsforms.php</a>	
The Global Security Centre (BU Insurance)	Please read the BU Insurance policy section on the <b>Global Security Centre (GSC)</b> . They provide security advice and support to travellers in addition to the online destination service Travel Security Online (see UMAL website for details <a href="http://www.umal.co.uk">www.umal.co.uk</a> ) Please ensure that you have their number to hand and preferably already in your mobile should you need to contact them while travelling. <b>Tel: +44 (0) 20 7939 8658</b>	
BU Global Engagement Team	Please let us know if you are affected by an incident as soon as you can, we're here to support and direct you to the right services that can offer advice. Office open: 08.30 until 17.00 Monday to Thursday and until 16.30 on Fridays. <b>+44 (0)1202 962505</b> <b>Email: <a href="mailto:outgoingexchange@bournemouth.ac.uk">outgoingexchange@bournemouth.ac.uk</a></b>	
Consular Assistance	Take note of your Foreign & Commonwealth Office contact details, in case of an emergency: Consular Assistance Team in London; <a href="http://www.gov.uk/browse/abroad">www.gov.uk/browse/abroad</a> 020 7008 1500 (+44 20 7008 1500 from abroad) This number operates 24 hours a day	
Theft, Crime or Sexual Assault	Should you fall victim to theft, crime or sexual assault, there is help at hand abroad from the FCO. Read their advice on procedures, who to speak to and the steps to take: <a href="http://www.gov.uk/government/publications/support-for-british-nationals-abroad-a-guide">www.gov.uk/government/publications/support-for-british-nationals-abroad-a-guide</a>	
Lost passport	If you lose your passport, you should report it to Directgov immediately. Report it and find out how to urgently get a new one here: <a href="http://www.gov.uk/browse/abroad/passports">www.gov.uk/browse/abroad/passports</a>	
Lost Driving Licence	If you lose your driving license when abroad, you should contact the DVLA to inform them and get it renewed. You can do that here: <a href="http://www.gov.uk/apply-online-to-replace-a-driving-licence">www.gov.uk/apply-online-to-replace-a-driving-licence</a>	
<b>Precautionary Measures</b>		
British Embassy	To see how the British Embassy can help you in a crisis visit: <a href="http://www.gov.uk/guidance/how-to-deal-with-a-crisis-overseas">www.gov.uk/guidance/how-to-deal-with-a-crisis-overseas</a> .	
Be informed, stay aware sign up for FCO advice	Read the Foreign Office (FCO) Advice about travelling in your destination country and register for FCO updates: <a href="http://www.gov.uk/foreign-travel-advice">www.gov.uk/foreign-travel-advice</a> Follow the FCO on Twitter: @FCOtravel : <a href="https://mobile.twitter.com/fcotravel">mobile.twitter.com/fcotravel</a> Follow the FCO on Facebook: <a href="http://www.facebook.com/fcotravel">www.facebook.com/fcotravel</a>	
Get an EHIC card	Get hold of an EHIC card in order to be covered for medical needs during your stay abroad, as a European citizen within the EEA (European Economic Area). <a href="http://www.nhs.uk/NHSEngland/Healthcareabroad/movingabroad/Pages/Studyingabroad.aspx">www.nhs.uk/NHSEngland/Healthcareabroad/movingabroad/Pages/Studyingabroad.aspx</a>	
Take copies of important documents	Don't forget to pack your insurance details with you, as well as a copy of your passport. It's also a good idea to email yourself the details, just in case you lose your photocopy. Leave details at home too.	
List important numbers	It is a wise decision to jot down the telephone numbers for lost and stolen cards, found on the back of your card. These vary from bank to bank. You can email the list to yourself as well as put the numbers in your mobile phone for quick access if needed.	